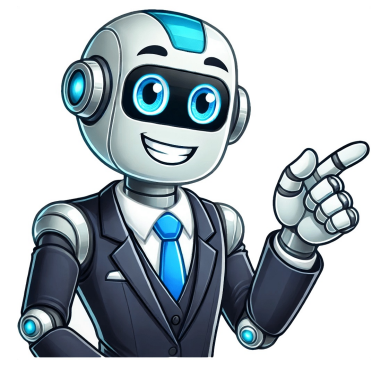


Click to verify



1. Astrology, better everywhere else, changing your name is essentially a routine and uncomplicated operation. The process in India for this purpose is not as difficult as one may anticipate. Such migration may occur for a variety of reasons. Following marriage, women adopt a new last name. Other justifications for performing the same thing include astrology, better appropriateness, shortening long names, and so forth. In this article we will be discussing the documents required for name change in gazette. The following are the vital documents required for the name change in Gazette ID Proof: like Passport, Driving License, Aadhar Card or PAN Card/Address Proof: Aadhar Card or Electricity Bill or Ration Card/Photo: One Passport Size Photo Application Form: Application duly Signed with all details Old and New, Correspondence address, contact details The following are some basic reasons for Name Change in Gazette. Last Name or Middle Name is Missing/any name differs in the certificate issued by the college or school/Name differ in identity documents issued by the government of India. Misspell in name during translation/Change in the name of a woman after divorce or Re-Marriage/Change of name in birth & school leaving certificate for passport/Due to spelling mistake change in name/Change in the name of the child in case of adoption/Change in name due to astrology or numerology/Change of applicant's name due to a personal fancy There are various reasons for changing the name, the following is the procedure required for the name change in Gazette. Create an Affidavit (1) for the name change/ Publish the affidavit in the local official language of the State, and the second has to be published in a local English newspaper. The applicant can reach the newspaper office to update the name. However, they have a dedicated section for name change advertisements and can advise you on the format. So if you want to publish your name change in the Gazette, the applicant can approach the office of the controller of publication, your name in the state gazette. An affidavit signed by the applicant and attested by the judicial magistrate/notary. Newspaper in which name change advertise is given. Prescribe proforma with applicant's signature and two witnesses/ The compact disc that contains the soft copy of the application in MS word Format/Two - Passport size picture with self - attested by the applicant/ A photocopy of valid identity proof self-attested by the applicant. A request letter along with the requisite fee as per Authority. After reading this article, it can be concluded that there are various reasons for the name, and it has been discussed elaborative. However, three basic steps need to be followed for the name change. And all the important documents required to be submitted for have been mentioned above. Read our Article: Know the List of Documents Required for Payment Banks License Post Views: 51,019 Changing your name officially is a significant life decision, often driven by important reasons such as marriage, spelling corrections, astrological beliefs, or a desire for a fresh start. If you're considering a name change in India, it's essential to understand the legal process, particularly the role of the Gazette Notification for name change. This official government record is crucial for updating databases and making the name change legally valid. While the process may seem daunting, it's a well-defined procedure. Without the Gazette Notification, your name change will not be legally recognized. This article provides a comprehensive guide to the process, covering the importance, eligibility criteria, required documents, and a step-by-step guide to legally changing your name. So, let's dive in and explore the complete process! What Is Gazette Notification for Name Change? A Gazette Notification for name change is an official government publication that serves as a legal record of your name change. In India, if you want to change your name officially, publishing it in the Gazette of India is a mandatory step. This notification is crucial for updating government records, including your passport, Aadhaar, PAN card, and other legal documents. Without a Gazette Notification, your name change will not be recognized by the authorities, making it an essential part of the legal process. This step ensures that your new name is valid and enforceable in all legal contexts. Why Do We Need Gazette Notification For Name Change? A Gazette Notification is important because once your new name is published in the Gazette of India, then it's considered legal proof, which shows that all the Government bodies across the nation have recognized your new name and its proof. With the help of a Gazette Notification, you can easily change your name and DOB or make corrections in other documents, including Aadhaar, Passport, Bank records, etc. If you don't have a Gazette notification, then it's challenging to change your name in other documents, but Gazette Notification ensures public record and easy name change. Also Read : How To Change Name In 10th Marksheets/Eligibility Criteria For Gazette Name Change In India To apply for the Gazette notification, here's the eligibility criteria: You must be an Indian citizen with a Government ID Age 18 or more/ The Guardian or Parents can change a minor's name. You don't have any pending legal issues or Criminal Cases. You must have a valid reason to change your name. Documents Required For Gazette Notification For Name Change: The following documents that are required for name change in Gazette: Notarized Affidavit (It's a formal declaration of your intent to change your name officially, signed and attested by a notary public or a judicial magistrate. It should be in English and Hindi, and it must be attested by a notary public or a judicial magistrate. It should be in the local language and one in English). Digital CD: A soft copy of your application and documents. Photograph: Two passport-size photos are required. Also Read : Step-by-Step Process to Change Surname After Marriage/Reasons For Name Change In India There are several reasons for changing names in India. Here are some common reasons: Missing middle or last name/Spelling correction/Because of divorce/For women, because of marriage/Based on numerology and astrology/Due to religious conversion/Adoption of a new child/Personal reason to start a new life/Because of gender transition/Because of documentation error/Want to change in school records/The desire for more ethnic name/Share name with same-sex partner/Due to political reasons/These are some common reasons for people to change their names legally in India. However, there are some scenarios when someone can't change their name officially, such as changing their name after committing a crime for hiding financial debts or any criminal charges. These are not counted as valid reasons for a name change. Also Read : Steps to Change Name After Marriage/Procedure for gazette notification for name change/Here's the step-by-step process to change the name legally in India: Step 1. Creating The Affidavit/First, you need to create an affidavit stating your current name and the new name you want to change with a valid reason. Get the affidavit notarized with a stamp and signed by a notary public. Step 2. Publishing In Newspapers/Then, you need to publish your new name in local newspapers in two languages (one in the local language and one in English). The advertisement in the newspaper includes your old name, new name and the date of creation of the affidavit. It should be in the local language and one in English. Step 3. Submitting To The Gazette Office/Now, you need to submit your application with the required documents to the Gazette office. You need to prepare the affidavit, a notarized affidavit, a newspaper advertisement, a passport-size photograph, a CD, and a request letter. The fee for the affidavit is Rs. 100. The fee for the newspaper advertisement is Rs. 100. The fee for the CD is Rs. 100. The fee for the request letter is Rs. 100. We hope this guide helps you know everything about Gazette Notification for name change, its importance, eligibility criteria, required documents and step-by-step process. Now, it's your turn to prepare the required documents and follow the given steps to change your name officially in India. FAQs: Q. What does "gazetted" mean? "Gazetted" means that something is officially announced or recorded in a government document when it's called the Gazette. Q. What is a Gazette Notification for a name change? A Gazette Notification is an official announcement by the government that your name has been changed officially and now you can use this notification as legal proof to change your name on other government documents easily. Q. Why might someone want to change their name in India? There are various reasons why people want to change their names such as marriage, divorce, religion, spelling correction or personal preference. Q. What are the eligibility requirements for changing your name in India through a Gazette Notification? To change the name legally in India via gazette notification then the requirement is simple - you must be an Indian citizen, official government ID, be at least 18 years old and free from any ongoing legal issues or criminal cases. Q. How do I prepare the affidavit for a name change? You need to find a sample affidavit format and then include all the information i.e., current name, new name and the reason for the change. Then you need to notarize the affidavit by a notary public with a stamp and signature. Q. What is the process for publishing the name change in newspapers? You need to publish an advertisement about your name change in two newspapers (one in the local language and one in English). Once it's published then you need to take copies of both advertisements for the proof. Once you submit your application with the attached documents to the Gazette office, it will review your application, and if everything is correct, then they'll publish your new name in the official Gazette. Plus, you'll also receive a copy of this publication as official proof of your name change. Is it legally recognized? Yes, once your name change is gazetted, it is legally recognized. It's a formal declaration of your name change, and it's published in the official Gazette. It's a legal document that you can use as proof of your name change. What are the steps to change your name legally? The steps to change your name legally are: 1. Create an affidavit stating your current name and the new name you want to change with a valid reason. 2. Publish the affidavit in two newspapers (one in the local language and one in English). 3. Submit the affidavit to the Gazette office. 4. Prepare the affidavit, a notarized affidavit, a newspaper advertisement, a passport-size photograph, a CD, and a request letter. 5. Submit the application to the Gazette office. 6. Pay the required fees. 7. Wait for the Gazette office to process your application. 8. Receive the Gazette Notification. 9. Use the Gazette Notification as legal proof to change your name on other government documents. 10. Update your name on all your government documents. 11. Update your name on all your personal documents. 12. Update your name on all your legal documents. 13. Update your name on all your financial documents. 14. Update your name on all your educational documents. 15. Update your name on all your professional documents. 16. Update your name on all your social media accounts. 17. Update your name on all your email accounts. 18. Update your name on all your bank accounts. 19. Update your name on all your insurance policies. 20. Update your name on all your other documents. 21. 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Update your name on all your other data. 142. Update your name on all your other information. 143. Update your name on all your other details. 144. Update your name on all your other data. 145. Update your name on all your other information. 146. Update your name on all your other details. 147. Update your name on all

..... affixed my seal this day of {Applicant Old Name} {Signature of Applicant} Witness No. 1 (GAZETTED) Signature: {Signature of Witness 1} Full Name: {Full Name of Witness 1} Address: {Address of Witness 1} Mobile No.: {Mobile Number of Witness 1} Witness No. 2 (GAZETTED) Signature: {Signature of Witness 2} Full Name: {Full Name of Witness 2} Address: {Address of Witness 2} Mobile No.: {Mobile Number of Witness 2} This is a declaration that the matter in CD and hardcopy are same and the applicant will be responsible for any mismatch. Format: 1 {Applicant Old Name} S/o / D/o / Transgender of {Applicant Father Name} R/o {Applicant Address}, declares that The matter in CD and hardcopy are same and i am responsible for any mismatch. I am responsible for the quality of CD. That the above statements are true and correct. {Signature of Applicant} {Old Name of Applicant} It is a soft copy of public notice without any witness detail in word format.The document must be exclusively stored on a CD, not a DVD. Format: DEED FOR CENTRAL GOVT. EMPLOYEE FOR CHANGE OF NAME/SURNAME By the deed the undersigned {Applicant New Name} lately called {Applicant Old Name} employed as {Designation of Applicant} at {Department of Applicant} do hereby:- Wholly renounce, relinquish and abandon on the use of my former name of {Applicant Old Name} and in place thereof do assume from the date there of the name of {Applicant New Name} and so that I may hereafter be called, known and distinguished not by my former name of {Applicant Old Name} of but by my assumed name of {Applicant New Name}. For the purpose of evidencing such my determination, declare that I shall at all times hereafter in all records, deeds and writings and in all proceedings, dealings and transactions private as well as public and upon all occasions whatsoever use and sign the name of {Applicant New Name} as my name in place of and in substitution for my former name of {Applicant Old Name}. Expressly authorities and request all persons at all times hereafter to designate and address me by such assumed name of {Applicant New Name} In witness whereof I have here unto subscribed my former and adopted name of {Applicant New Name} and affixed my seal this day of {Applicant Old Name} Request letter must be written to the controller of publication , civil lines delhi requesting to print the new name is gazette of India (Part IV) mentioning that applicant have completed all the formalities in all respect and all the required documents along with CD are attached for reference. The application must include telephone number and email ID for communication. Format: To The Controller of Publications, Department on Publications, Civil lines, Delhi- 110054 Subject: Request for change of Name Sir/ Ma'am, I wish to change my name from {Applicant Old Name} to {Applicant New Name}. Kindly note the same in Gazette of India (Part-IV). I have completed all the formalities in all respect. All the required documents and CD are attached with this letter. Thanking you, Yours Faithfully {Signature of the Applicant} Name of the Applicant. {Applicant New Name} Address of the Applicant. {Address of Applicant} Mobile Number of Applicant : {Mobile number of Applicant} E-mail ID of Applicant : {Email Id of Applicant} Date of Submission to the department : {Date of Submission} These are all the formats of affidavits, declaration and deeds which are used in the name change process. If you too want to prepare your name change documents file or want to pay name change fees on bharatkosh or want to get a public notice published in newspaper or need a complete name change service online then click on the "Get Started" button and start your name change process today! Do you want to change your name or add a surname or middle name? In such a case, you have to send an application to the state government for publication of notice in sarkari raajpatr. Here are complete details and sample letter format for this purpose. A person may have to change his/ her name due to various reasons. Possible reasons due to which a person is most likely to change his/ her name are:Change of name of a child by his/ her parents due to disliking of previous nameChange of name or surname when a female gets marriedChange of name or spellings of name due to mythological/ numerological/ astrological reasonsYou must be aware that you have to draft an affidavit duly attested from a notary for this purpose. Then you have to publish as advertisement about this in at least 2 newspapers, one of which must be English and another in local language of the state you are residing in. Keep the copies of published notice safely with you for future reference. Sample advertisement format for publishing notice of change of name in newspapers can be:I, OLD NAME, have changed my name from OLD NAME to NEW NAME. Hence, I shall be known as NEW NAME for all purposes. YOUR ADDRESSThereafter, you have to get your name published in official gazette which can be of state level or national level. Application form for this purpose is also provided here. Sample letter form to state government to publish notice for change of name in Official GazetteTo The Under Secretary of Govt. Department of Commerce and Transport (Commerce), _____ STATE NAMESubject: Publish of notice in Extraordinary STATE Gazette for change of nameRespected Sir,I want to change my name from OLD NAME to NEW NAME. I have made an affidavit in front of Notary Public. PLACE NAME on DATE. This is also published in NEWSPAPER NAMES.Now I am willing to publish notice in Extraordinary issue of STATE NAME Gazette. Hence I request you to issue necessary orders for this purpose in Extraordinary Gazette. I shall be highly obliged.I have attached all required documents for this purpose.Yours sincerely,NAMEFULL ADDRESSDATE Here is a list of required documents about which we have talked in our application form and which are required to be attached along with the application sent to Under Secretary to publish notice for change of name in Official Gazette.Original copies of newspapers in which you had published advertisement for change of nameTwo copies of DTP of noticeTwo deed changing surname formsTwo attached Xerox copies of affidavit of change of name Article by NidhiNidhi is a freelance content writer with 10+ years of experience. She has a great passion to write on valuable topics so as to provide precise information to her readers. Follow Nidhi or read 409 articles authored by Nidhi